



**Notice of meeting of  
Learning & Culture Overview & Scrutiny Committee**

**To:** Councillors Looker (Chair), Brooks (Vice-Chair), Aspden, Crisp, Douglas, Hogg, Taylor, Waudby and Mr W Schofield

**Date:** Thursday, 28 January 2010

**Time:** 5.00 pm

**Venue:** The Guildhall, York

**AGENDA**

- 1. Declarations of Interest** (Pages 3 - 4)

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

- 2. Minutes** (Pages 5 - 12)

To approve and sign the minutes of the meeting held on 10 December 2009.

- 3. Public Participation**

At this point in the meeting, members of the public who have registered their wish to speak on an item on the agenda or an issue within the committee's remit can do so.

Anyone who wishes to register or who requires further information is requested to contact the Democracy Officer for this meeting, details of whom are listed at the foot of this agenda.

The deadline for registering to speak is 5.00pm the working day before the meeting, in this case **5.00pm on Wednesday 27<sup>th</sup> January 2010.**

**4. Attendance of Executive Member for Leisure, Culture and Social Inclusion and Chair of York@Large**

The Executive Member for Leisure, Culture and Social Inclusion and the Chair of [York@Large](#) will be in attendance to report on forthcoming priorities.

**5. Information Report on Refurbishment of the Main Library** (Pages 13 - 22)

This report updates Members on the work currently being undertaken to refurbish the main library in York.

**6. Information Report on Renaissance Team** (Pages 23 - 44)

This report presents information on the recently formed "Renaissance Team" which has been set up to work on a City Centre Action Plan.

**7. Review of Casual Play Opportunities - Interim Report** (Pages 45 - 52)

This report provides an update on the information gathered in support of this scrutiny review, and asks Members to agree how they wish to proceed and what further information they require.

**8. Workplan and Extract from Executive Forward Plan** (Pages 53 - 58)

Members are asked to consider the work plan for the Committee.

## Democracy Officers

Catherine Clarke and Louise Cook (job share)

Contact details:

- Telephone – (01904) 551031
- Email [catherine.clarke@york.gov.uk](mailto:catherine.clarke@york.gov.uk) and [louise.cook@york.gov.uk](mailto:louise.cook@york.gov.uk)

(If contacting by email, please send to both Democracy officers named above).

For more information about any of the following please contact the Democracy Officers responsible for servicing this meeting, as listed above.

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

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If you would, you will need to:

- register by contacting the Democracy Officer (whose name and contact details can be found on the agenda for the meeting) **no later than 5.00 pm** on the last working day before the meeting;
- ensure that what you want to say speak relates to an item of business on the agenda or an issue which the committee has power to consider (speak to the Democracy Officer for advice on this);
- find out about the rules for public speaking from the Democracy Officer.

**A leaflet on public participation is available on the Council's website or from Democratic Services by telephoning York (01904) 551088**

### Further information about what's being discussed at this meeting

All the reports which Members will be considering are available for viewing online on the Council's website. Alternatively, copies of individual reports or the full agenda are available from Democratic Services. Contact the Democracy Officer whose name and contact details are given on the agenda for the meeting. **Please note a small charge may be made for full copies of the agenda requested to cover administration costs.**

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If you have any further access requirements such as parking close-by or a sign language interpreter then please let us know. Contact the Democracy Officer whose name and contact details are given on the order of business for the meeting.

Every effort will also be made to make information available in another language, either by providing translated information or an interpreter providing sufficient advance notice is given. Telephone York (01904) 551550 for this service.

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### **Holding the Executive to Account**

The majority of councillors are not appointed to the Executive (40 out of 47). Any 3 non-Executive councillors can 'call-in' an item of business from a published Executive (or Executive Member Decision Session) agenda. The Executive will still discuss the 'called in' business on the published date and will set out its views for consideration by a specially convened Scrutiny Management Committee (SMC). That SMC meeting will then make its recommendations to the next scheduled Executive meeting in the following week, where a final decision on the 'called-in' business will be made.

### **Scrutiny Committees**

The purpose of all scrutiny and ad-hoc scrutiny committees appointed by the Council is to:

- Monitor the performance and effectiveness of services;
- Review existing policies and assist in the development of new ones, as necessary; and
- Monitor best value continuous service improvement plans

### **Who Gets Agenda and Reports for our Meetings?**

- Councillors get copies of all agenda and reports for the committees to which they are appointed by the Council;
- Relevant Council Officers get copies of relevant agenda and reports for the committees which they report to;
- Public libraries get copies of **all** public agenda/reports.

**Learning and Culture Overview & Scrutiny Committee****Agenda Item 1 – Declarations of Interest**

Please state any amendments you have to your declarations of interest.

Committee Members

Councillor Aspden	Member of the National Union of Teachers (NUT) Employee of North Yorkshire County Council Governor at Danesgate Centre, Fulford Cross
Councillor Brooks	Employee of The Manchester College Member of the Association of Teachers and Lecturers (ATC)
Councillor Crisp	Governor at Poppleton Road Primary School Member of Board of York Theatre Royal
Councillor D'Agorne	LEA Governor at Fishergate Primary School Employee of York College, Guidance Service
Councillor Douglas	Member of York Opera
Councillor Hogg	Council's Lib Dem Representative on Visit York Member of York Museums Trust Employee of the National Railway Museum
Councillor Looker	Governor of Park Grove Primary School Governor of Canon Lee Secondary School Company Secretary, York Theatre Royal Member of York Museum Trust
Councillor Taylor	Employee of City Screen, York
Councillor Waudby	Governor at Lakeside Primary School

Substitutes

Councillor Merrett	Parent of a child who attends St Paul's C of E Primary School and Governor at the same school. Parent of a child who uses the Schools Music Service Treasurer of York Chinese Cultural Organisation.
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City of York Council

Committee Minutes

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MEETING	LEARNING & CULTURE OVERVIEW & SCRUTINY COMMITTEE
DATE	10 DECEMBER 2009
PRESENT	COUNCILLORS LOOKER (CHAIR), BROOKS (VICE-CHAIR), ASPDEN, HOGG, TAYLOR, WAUDBY, MERRETT (AS A SUBSTITUTE FOR CLLR DOUGLAS) AND B WATSON (AS A SUBSTITUTE FOR CLLR CRISP)
APOLOGIES	COUNCILLORS CRISP, DOUGLAS AND MR W SCHOFIELD

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## 22. DECLARATIONS OF INTEREST

At this point in the meeting Members were asked to declare any personal or prejudicial interests they might have in the business on this agenda or any general interests they might have within the remit of the Committee, other than those standing interests listed in the agenda.

Councillor Merrett declared the following personal interests

- parent of a child who attends St Paul's Church of England Primary School
- Governor at St Paul's Church of England Primary School
- Parent of child who uses the Schools Music Service
- Treasurer of York Chinese Cultural Organisation.

The list of standing interests was updated accordingly.

## 23. PUBLIC PARTICIPATION

It was reported that there had been no registrations to speak at the meeting under the Council's Public Participation Scheme.

## 24. YORK THEATRE ROYAL SERVICE AGREEMENT: 2009/10 HALF YEAR PERFORMANCE UPDATE

Members considered a report which informed them of the progress and performance of the York Theatre Royal under the current Service Level Agreement (SLA) which runs to March 2012.

The Head of Arts and Culture introduced the new Chief Executive of York Theatre Royal to Members. The General Manager of the York Theatre Royal was also in attendance to answer questions.

In response to a query on what action the theatre was taking to tackle its carbon footprint, York Theatre Royal's General Manager advised Members

that this had been identified as an organisational objective for 2009-10 and they were just starting to look at it and that she would provide further information on this during their next update.

In regard to the Takeover Festival, she reported that this year's festival had been hugely successful and confirmed that funding was available from the Arts Council for the festival to take place again the following year. She also reported success with the initiative which offers free theatre tickets for under 26 year olds. She advised that the target for the take up of free tickets had been significantly exceeded and that the initiative would continue until March 2011.

The Head of Arts and Culture announced that the City had been awarded Pathfinder status for volunteering opportunities for 14-19 year olds and the Chief Executive explained that the next step was to reach people not yet reached, in particular through peer to peer engagement.

Members agreed that the report was very positive and congratulated the York Theatre Royal on an excellent set of results and some ambitious and exciting initiatives.

RESOLVED: (i) That the performance of the Theatre Royal be noted.

(ii) That Members comments be noted.

REASON: To fulfil the Council's role under the Service Level Agreement.

**25. YORK MUSEUMS TRUST PARTNERSHIP DELIVERY PLAN: 2009/10  
HALF YEAR PERFORMANCE UPDATE**

Members considered a report which updated them on the current progress of the York Museums Trust (YMT) towards meeting the targets agreed in the Partnership Delivery Plan (PDP).

The Director of Finance and Business Development provided Members with an update on progress during the past six months towards meeting the seven key target areas set out in the PDP.

He reported record visitor numbers which, during the first part of the financial year, were 9% higher than the same period last year and had improved further since. He explained that this improvement was due largely to increased investment in products and collections.

He reported that the Yorkshire Museum's "Letting in the Light" refurbishment project was proceeding well and suggested Members may find it beneficial to visit the Museum to see the work that was taking place.

Members congratulated the York Museums Trust on an excellent set of results and voiced their support towards the investment in the Yorkshire Museum.

- RESOLVED:
- (i) That the report be noted
  - (ii) That members comments be noted.
  - (iii) That a visit be arranged to the Yorkshire Museum in order that Members of the Committee can undertake a tour of the museum during its refurbishment.

REASON: To fulfil the Council's role under the Partnership Delivery Plan.

Action Required

Scrutiny Officer to liaise with York Museums' Trust to MC  
organise visit for Members to see refurbishment of Yorkshire  
Museum.

**26. 2009/10 SECOND QUARTER MONITORING REPORT - FINANCE AND PERFORMANCE**

Members received a report which analysed the latest performance for 2009/10 and forecasting the outturn position by reference to the service plan, the budget and the performance indicators for all of the services falling under the responsibility of the Director of Learning, Culture and Children's Services.

The Head of Finance updated Members on the financial position for the second quarter of 2009-10 and reported an overall improvement in the projected significant expected overspend which he had reported the previous quarter. However he advised Members of a slight increase in the projected overspend in Children's Care which is mainly due to the increase in the included Looked After Children (LAC) population.

The Director of Learning, Culture and Children's Services updated Members on performance in the directorate and responded to questions in relation to specific issues raised in the report.

RESOLVED: That the report be noted

REASON: To update the Committee on the latest finance and performance position for 2009-10.

**27. LEARNING AND CULTURE OVERVIEW AND SCRUTINY COMMITTEE WORKPLAN 2009-2010**

Members considered a workplan for the Learning and Culture Overview and Scrutiny Committee for the Civic Year 2009-10, a summary of items which were listed on the Executive Forward Plan for decision by the Executive, the Executive Member for Children and Young People's

Services and the Executive Member for Leisure, Culture and Social Inclusion. The Scrutiny Officer advised Members of changes to the work plan for forthcoming meetings.

Members noted that the updates from outside bodies such as the Theatre Royal and York Museums Trust, with whom the Council has a Service Level Agreement, were very informative and interesting, however they raised concerns that the meeting time dedicated to receiving these updates impacted on the available time left to deal with the remainder of the Committee's work.

In response to a suggestion that the Committee may wish to examine how York attracts big events such as the Ice Factor and The Wheel, the Head of Arts and Culture advised Members that the existing Events Protocol was currently being reviewed and that she would welcome the opportunity to consult the Committee on the suggested revisions to the protocol.

The Director of Learning, Culture and Children's Services advised that a report on 14 -19 Reforms was due to be presented to the Executive on 15<sup>th</sup> December 2009. Members raised concerns that this report would not address the issue of the need to encourage young people from less affluent families into higher education and asked that this topic be considered for discussion by the Committee at a future meeting.

RESOLVED:           (i)     That the changes to the workplan be noted  
                             (ii)     That the draft Events Protocol be presented to Members at a future meeting for their comments.

REASON:             To progress the work of the Committee.

**28.     UPDATE ON IMPLEMENTATION OF RECOMMENDATIONS FROM PREVIOUSLY COMPLETED SCRUTINY REVIEW ON THE CULTURAL QUARTER**

Members considered a report which provided them with an update on the implementation of recommendations made as a result of the completed Cultural Quarter Scrutiny Review.

The Head of Arts and Culture advised Members of the appointment of a Renaissance Team in City Strategy and that one of their key areas of interest was the Cultural Quarter. She advised that they had presented a report to York @ Large on this team's work and would be happy to provide this information to Members of the Committee.

She reported that York had taken the decision not to put in a bid for "City of Culture" status as they did not meet the very strict criteria laid down. However, she announced that the city had been identified by York @ Large as a suitable city to apply for endorsement by the "UNESCO (United Nations Educational, Scientific and Cultural Organisation) Creative Cities Network" under the category of Media Arts and advised that they would be

putting together a small working team to prepare a bid for this (at no cost to the Council).

- RESOLVED:
- (i) That the contents of the report be noted.
  - (ii) That recommendations 4, 6 and 8 be written off as fully implemented.
  - (iii) That an update on the implementation of recommendations 1, 2, 3, 5 and 7 be provided to a future meeting.
  - (iv) That the Committee receive an information only report on the Renaissance Team.

- REASON:
- (i) to (iii) In order that Members are aware of those recommendations which have been implemented and those which have still to be implemented.
  - (iv) To update them on the role of the Team

Action Required

Head of Arts and Culture to provide report on the Renaissance Team for the next meeting of the Committee. MC

**29. REVIEW OF CASUAL PLAY OPPORTUNITIES - SCOPING REPORT**

Members considered a report which presented information in support of a proposed review of the available provision of casual play opportunities across the city and asked them to agree how they would like to proceed with the review.

A copy of Annex D "List of areas with gaps in provision not included in the Playbuilder Initiative" was circulated to Members of the Committee at the meeting.

With regard to the remit, Members agreed that the age range for the review should be widened from 5-11 to 5-13 years old to coincide with the Government's "Playbuilder" Initiative. Members also agreed some minor changes to the objectives.

Members briefly discussed some potential areas which the review could focus on and decided that in order to assist them in making this decision, it would be beneficial to meet with the Head of Parks and Open Spaces again to look, with the aid of maps, at where play facilities currently exist and those areas currently without facilities.

In terms of a timeframe for completion, Members agreed that the review should be completed by the end of the Civic Year in May 2010. They agreed that the following groups could be approached and sources of information examined in order to progress the review.

- Bell Farm Adventure Playground
- York Playspace
- the Chair of the Groves Residents' Association
- Visit York (comments from visitors to city on play issues)
- Children and Young People's Plan (search database of consultation responses for comments on play issues)
- National Childbirth Trust (NCT) book titled "Child Friendly York" (includes information on indoor and outdoor play areas and other play opportunities in York)

It was suggested that Members familiarise themselves with the Play Strategy for York "Taking Play Forward", which was included with the agenda as annex B, before the next meeting.

#### RESOVLED

- (i) That the remit and objectives as stated in the report (with the amendments discussed) be agreed.
- (ii) That Members aim to complete the review by the end of the current civic year.
- (iii) That a suitable date be arranged in January 2010 and the Head of Parks and Open Spaces be invited to present further information on play opportunities in York, in order to assist Members in deciding which areas to focus the review on.

#### REASON:

To ensure compliance with the Committee's workplan and with scrutiny procedure and protocols and to progress the work of the Committee.

### **30. EXECUTIVE MEMBER FOR CHILDREN & YOUNG PEOPLE'S SERVICES**

Members received an update from the Executive Member for Children and Young People's Services on the work taking place within her remit.

The Chair noted that in order for the Committee to be able to contribute to new policies and plans in the early stages of development, it would be beneficial to have more information on long-term plans.

The Executive Member for Children and Young People's Services provided Members with a brief presentation on the following areas of work which she explained were current priorities within her portfolio area:-

- Capital Investment in Schools
- 14-19 Delegation
- Increase in Looked after Children Population
- Changes in "More for York"

The Chair thanked the Executive Member for Children and Young People's Services for attending the meeting and providing an update.

RESOLVED: That the update from the Executive Member for Children and Young People's Services be noted.

REASON: In order that the Committee is kept informed on work within the remit of the Executive Member for Children and Young People's Services and that Members can make a contribution to this portfolio area.

Councillor J Looker, Chair

[The meeting started at 5.30 pm and finished at 8.50 pm].

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## **Learning & Culture Overview & Scrutiny Committee**

**28 January 2010**

Report of the Head of Civic, Democratic & Legal Services

### **Update on the Refurbishment of the Main Library**

#### **Summary**

1. This report presents a report informing them of the work currently being undertaken to refurbish the main library in York. Members are asked to note the contents.

#### **Background**

2. At a previous meeting of this Committee, members were informed that work was ongoing to refurbish the main lending library in York. The Committee requested a report detailing the work to be carried out, and agreed to receive a report that had previously been presented to the Executive Member for Leisure, Culture & Social Inclusion, setting out the plan for phase one of the transformation of York Library to an Explore Centre – see Annex A.

#### **Consultation**

3. The consultation carried out as part of the decision to carry out the refurbishment of the main library is detailed in the report attached.

#### **Options**

4. Having considered the information in the attached report, Members may agree to note the information provided or if necessary, request additional information.

#### **Update on Progress**

5. The Library closed on 31 October 2009 and will reopen in spring 2010. The work is on schedule and the Contractors who are in close contact with the Council's Conservation Officer, are being very helpful in resolving any issues that arise.
6. York staff are working in our other libraries and receiving weekly training days to reinforce existing skills and learn new ones. Principally, how to work in a library with self issue. They can learn this at Acomb explore centre which already operates in this way.

### **Corporate Strategy**

7. The refurbishment of the main library supports a number of the Council's aims i.e. to make York a 'Learning City', a 'City of Culture' and an 'Inclusive City', by providing easy access to educational and historical materials via a number of mediums.

### **Implications**

8. There are no known legal, financial, HR, equality, property or other implications associated with the recommendation in this report.
9. The implications associated with the recommendations within the report at Annex A are shown within the body of that report.

### **Risk Management**

10. There are no known risks associated with the recommendation in this report.

### **Recommendations**

11. Members are asked to note the contents of the report at Annex A

Reason: To ensure the Members are fully aware of the ongoing work being carried out by the Council, that falls within the remit of this Committee

### **Contact Details**

**Author:**

Melanie Carr  
Scrutiny Officer  
Scrutiny Services

Tel No.01904 552063

**Chief Officer Responsible for the report:**

Alison Lowton  
Head of Civic, Democratic & Legal Services

**Report Approved**



**Date**

18 January 2010

**Specialist Implications Officer(s)** N/A

**Wards Affected:**

All



**For further information please contact the author of the report**

**Background Papers:** None

### **Annexes**

**Annex A** – Information Report on Refurbishment of Main Library

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## Meeting of the Executive Member for Leisure & Culture and Social Inclusion and Advisory Panel

24 March 2009

Report of the Assistant Director (Lifelong Learning and Culture)

### **Explore York - Library Learning Centre**

#### **Summary**

1. This report asks the Executive Member to approve the first phase of a capital scheme at York Library to create the Explore York Library Learning Centre.

#### **Background**

2. In February 2008 the first explore centre opened at Acomb. The library has been refurbished and extended with a capital grant from the Learning and Skills Council (LSC) and the Council. Since opening the usage has increased dramatically: there were approximately 200 people a day visiting the old library and the visitor count now regularly is 600. The centre is seen by local people as the hub of their community and there are a wide range of activities taking place in the flexible spaces. Staff have built strong links into the community, especially with the police and the neighbourhood team. It is a central part of the work to bring the community closer together.
3. In July 2008 the Executive Member agreed:
  - that York Library should be transformed into an Explore Centre in line with the scrutiny report on the Library Service and as part of the cultural quarter development
  - the first key steps of the transformation
  - that receipts from the sale of withdrawn stock should be used to part fund this project subject to the overall budget position
  - that officers should submit appropriate external funding bids
4. Three phases of work will be required to complete the transformation:
  - Creation of the core explore centre on the ground floor - £500k
  - Creation of the new York Archives and Local History Centre – approximately £1m
  - Full realisation of the building's potential – costs to be assessed
5. Funding amounting to £540k is now available to undertake phase one of the necessary works:
  - Budget Council allocated £200k of capital to this project

- The Library Service and the Adult and Community Education Service have entered into a three year partnership with Aviva which will provide £200k of capital funding to transform the Library
  - £100k has been raised from the sale of withdrawn stock
  - £40,000 has been obtained from Housing & Adult Social Services (HASS) to provide a Changing Places Facility (toilet and changing facilities for people with a severe physical disability)
6. The vision for the partnership with Aviva is *to help the people of York achieve prosperity and peace of mind, and a thriving future, by inspiring and developing community based learning in financial capability*. It will deliver a series of financial capability programmes to help people to better manage their money and will:
- Improve the financial capability of the people of York, including hard-to-reach and disadvantaged groups
  - Elevate York Libraries into one of the UK's top 5 performers
  - Establish best practice in financial capability learning and its measurement

### **Consultation**

7. A number of consultations have taken place on this initiative and more are planned:
- Officers consulted a conservation officer at the very early stages of the project as York Library is a Grade II listed building. It was very important to work with the conservation officer at every step as ensuring the integrity of the building is a key aim.
  - Discussions with the CYC Press Office have produced a plan for keeping the public informed about what is happening and allowing them to comment on the plans. The library will need to close for approximately 6-8 weeks in the Autumn so it is important to keep people up to date with alternative provision.
  - In June 2006 Talkabout 25 a series of questions were asked about York Library and we have followed the results of them up in the latest Talkabout. We are expecting the results for this in April 2009.
  - Public consultation was undertaken on opening hours for the central library in 2008 and we are using the results of that to revise the opening hours for the new explore centre.
  - Library staff will be attending every ward committee in April to show the plans and to consult on stock, learning, spaces etc.
  - There will be a public consultation held at York Library during April/May where people can talk to staff about the key elements of the plan.
  - There is a monthly staff meeting for all York Library staff to consult, update and receive feedback. Also – the wall of the staff room is being used to generate ideas through post its under key headings. Unison is being involved in these meetings.

### **The Scheme**

8. Officers have been working with the Council's architects to prepare a draft layout (see Annex A) for phase one which focuses on the ground floor. The layout proposed demonstrates all the principles of an explore centre:
  - Integration of the building into the surrounding landscape and the cultural quarter
  - Transition space that invites people in and allows them to understand the building and its services
  - Welcoming, safe spaces that encourage people to stay
  - Well designed, modern, flexible spaces that can easily be altered for different purposes
  - State of the art learning rooms
  - Library and learning spaces to be integrated
  - Staff to be freed from the counters to engage with the public through innovative use of technology
  - Modern book display
  - Provision of a café to support all activities
9. A full condition survey has been completed for the building and a feasibility report produced. This gives us the complete picture of all the work that needs to be done to the building so we can ensure that at each phase we pick up essential work and ensure that later phases of work do not disrupt earlier work.
10. Work is now being undertaken on the detail of this first phase to ensure that it can be delivered within budget. Listed building consent will then be applied for and we anticipate work being completed and the explore centre opened by December 2009.
11. There will be a closure period of approximately six to eight weeks to undertake the work. A plan is being drawn up to enable people to return books within the city centre and the mobile library will be visiting the city centre at various times to be determined.

### **Options**

12. The key aim is that the explore centre is the centre of knowledge for the city. The following are the key options proposed:

#### **Stock:**

13. The target is to have 30,000 additional books making a total stock of 120,000. There will be a larger ratio of paperbacks to hardbacks as that is what people have told us they want (Talkabout 25 June 2006). Stock will be arranged in an innovative way that is more intuitive and transparent for users whilst retaining the ability to retrieve individual titles quickly.

**Digital Library:**

14. It is planned to introduce innovative technology to provide access to the most up to date knowledge e.g. online reference tools, downloading of audio books and e-books, guiding to key subject websites. Free access to the internet will continue to be a cornerstone of this offer as will staff's expert skills and knowledge.

**Spaces:**

15. There will be a variety of spaces catering to a range of user needs. These will range from informal to formal with a clear space for individual quiet study remaining upstairs. We will also be able to offer space to groups wishing to study. The café will be at the front of the building and will offer quality food at affordable prices. It will have internet facilities.

**Archive and Local History:**

16. Following the decision to combine the two services taken by the Executive in December last year, the post of Archive Development Manager has been advertised. It is anticipated that this person will be in post by June 2009. Following that the reading room will move from the current location in the City Archive to the explore centre when it reopens later this year. This will dramatically improve the opening hours and access to the collections.

**Self Issue:**

17. The counter will be replaced by self issue machines – freeing staff up to work more closely with the public – helping them choose books, working with children, supporting learning etc.

**Opening hours:**

18. Self-issue should mean that opening hours can be increased at no extra cost. Subject to a further report being brought on this issue with detailed costings, the aim is for the explore centre to be open for longer than the current library: an increase of 6.5 hours a week for Reference and 9.5 hours a week for Lending – including Sunday opening which we have had a lot of demand for. These are the proposed new hours:

Monday	9am – 8pm
Tuesday	9am – 8pm
Wednesday	9am – 8pm
Thursday	9am – 8pm
Friday	9am – 6pm
Saturday	9am – 5pm
Sunday	11am – 4pm

### **Learning Provision:**

19. The explore centre is particularly suited to programmes delivered during the day. (Due to parking restrictions evening programmes will be limited). Its central locations will mean it is well suited to the following programmes:
  - English for Speakers of other Languages (ESOL) at all levels. ESOL provision is expanding
  - Provision for learners with disabilities.
  - One day short course programmes at the weekend
  - Family History programmes to complement and use the local collections
  - Short taster and brush up programmes for ICT
20. In addition it is planned to establish a skills for life centre at the explore centre with online support for Council employees and some sessions to support people working independently.
21. York Library is currently used for a supported learning programme for people with learning disabilities and this would be expanded once the café facility is opened.
22. Financial capability workshops will also be available. Workshops will be run throughout the week to support people in budgeting, savings and understanding financial products. This will be supported by trained library staff who will be able to offer one to one support. A longer programme aimed at people who require more support will be run three times during the year.

### **Analysis**

23. Explore York will be an iconic development designed to put us in the top 5 performing library services in the country and to deliver 1 million visitors per year once all three phases have been completed. It will provide an important centre for financial capability programmes, ESOL, and for delivering the skills pledge for Council staff, as well as a greatly enhanced York Library.

### **Corporate Priorities**

24. The development of Library Learning Centres is a key part of the following corporate objectives:
  - Increase people's skills and knowledge to improve future employment prospects
  - Improve the life chances of the most disadvantaged and disaffected children, young people and families in the city

It also contributes to all four of the outcomes from the Lifelong Learning and Culture Plan:

- A Vibrant Cultural Infrastructure
- Engaging in Learning
- Active Lifestyles
- A cultural offer for young people

## Implications

### Financial:

#### 25. Capital

Source	Funding
Aviva	£200,000
CYC capital	£200,000
HASS – changing places facility	£40,000
Sale of withdrawn library books	£100,000 – subject to approval to carry forward by the Executive
<b>Total</b>	<b>£540,000</b>

#### 26. Revenue

The Explore Centre will operate within existing budgets. Key issues are:

- The 30,000 additional books will be delivered through better purchasing within the existing book stock budget (using better discounts provided by the new purchasing consortium arrangements, and purchasing a greater proportion of paperbacks) together with a proposed donations scheme.
- There will be some costs incurred through the closure of the library for the works to take place due principally to loss of income and storage costs. The cost depends on the length of closure required (currently being assessed). There will be some savings to off-set these costs e.g. on relief staffing. Furthermore, we may be able to move the audio-visual stock to other libraries to reduce loss of income. Any alternative arrangements made for customers during the closure period will use existing York staff and will therefore be cost-neutral. If these one-off costs cannot be fully off-set they will need to be funded from the stock fund.

#### 27. Further work will be done on detailed plans for operationalising the centre including:

- Financing of self-issue machines
- Providing additional opening hours to be delivered through new staff rotas (made possible by self-issue technology) funded within existing staffing budgets
- A robust business plan for the café in the light of the successful experience of Acomb. The working assumption is that this will operate on a break-even basis

#### 28. The detailed financial implications arising from these three proposals will be considered in future reports, prior to any decisions to implement them.



29. It is envisaged the Explore Centre will deliver additional income which will help to address the current income shortfall across the Library Service.

**Human Resources (HR):**

30. There will be potential HR implications arising, for example, from new working timetables to deliver the increased opening hours and Sunday opening. These will be discussed with staff, Unison and HR. There will be some changes to roles, for example to create a centre manager post, and to staff the proposed café. These will be dealt with through a restructure process which will be reported separately. There will be no redundancies required by these proposals.

**Property:**

31. Planning permission and listed building consent will need to be obtained. The Conservation Officer is aware of our scheme and has been working with us from the beginning.

**IT:**

32. There will be moving of IT equipment within the building. We have involved ITT in our planning.
33. There are no legal, equalities, crime and disorder or IT implications.

**Risk Management**

34. Regular monitoring will be required during the implementation of the capital scheme.

**Recommendations**

35. The Executive Member is asked to agree to:
- The budget (subject to the approval of the Executive for the carry forward of £100k)
  - Phase One of the building works subject to planning permission
  - Final decisions on the proposals for self issue machines, increased opening hours and the operation of a café being taken in light of further detailed reports

Reason: To enable officers to go ahead with phase one of Explore York

**Annexes**

- A. Plan of facilities

**Background papers:**

*Explore: York Library Learning Centre* – Report to the Executive Member for Leisure & Culture, 15 July 2008

*Future of the City Archive Service* - Report to the Executive, 23 December 2008

**Contact Details**

**Authors:**

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Ext. 3316

**Chief Officer responsible for the report:**

Charlie Croft  
Assistant Director (Lifelong Learning and  
Culture)

**Report  
Approved**

✓

**Date** 9.3.09.

**Specialist Implications Officers:**

Richard Hartle  
Head of Finance (LCCS)  
Ext. 4225

**Wards Affected:**

**All** ✓

**For further information please contact the author of the report**



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## **Learning & Culture Overview & Scrutiny Committee**

**28 January 2010**

Report of the Head of Civic, Democratic & Legal Services

### **Renaissance Team**

#### **Summary**

1. This report presents a report on the recently formed 'Renaissance Team' which has been set up to work on a City Centre Action Plan. Members are asked to note the contents.

#### **Background**

2. At the last meeting of this Committee, members were provided with update information on the implementation of the approved recommendations arising from the previously completed 'Cultural Quarter' scrutiny review. Members were informed that the cultural quarter had been identified as a key area of interest within the Local Development Framework (LDF) and the City Centre Action Plan, and that work on the action plan was being taken forward by the establishment of a new Renaissance Team.
3. The Committee requested information on this new team and agreed to receive a report that had previously been presented to the LDF Working Group – see Annex A (and its associated Annexes A1-A3).

#### **Consultation**

4. The consultation carried out as part of the decision to establish the Renaissance Team is detailed in the report attached.

#### **Options**

5. Having considered the information in the attached report, Members may agree to note the information provided or if necessary, request additional information.

#### **Analysis**

6. A full analysis of the information provided is detailed in the report attached.

## Corporate Strategy

7. The establishing an economic masterplan for the city for the delivery of major projects supports the Council's aim to make York a "Thriving City".

## Implications

8. There are no known legal, financial, HR, equality, property or other implications associated with the recommendation in this report.
9. The implications associated with the recommendations within the report at Annex A are shown within the body of that report.

## Risk Management

10. There are no known risks associated with the recommendation in this report.

## Recommendations

11. Members are asked to note the contents of the report at Annex A and its associated Annexes A1-A3.

Reason: To ensure the Members are fully aware of the ongoing work being carried out by the Council, that falls within the remit of this Committee

## Contact Details

**Author:**

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Scrutiny Officer  
Scrutiny Services  
Tel No.01904 552063

**Chief Officer Responsible for the report:**

Alison Lowton  
Head of Civic, Democratic & Legal Services

**Report Approved**



**Date**

18 January 2010

**Specialist Implications Officer(s)** N/A

**Wards Affected:**

All



**For further information please contact the author of the report**

**Background Papers:** None

## Annexes

**Annex A –** Executive report on the newly established Renaissance Team  
Annex A1: York Visioning and Economic Masterplanning commission  
Annex A2: York City Centre – Initiatives, Projects and Key issues  
Annex A3: The Major Transformational Projects in York



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**Executive****17<sup>th</sup> November 2009**

Report of the Director of City Strategy

**Economic Masterplan and York Renaissance Team****Summary**

1. This report seeks the approval of the Executive to a proposal to undertake an economic masterplan for the city for the delivery of major projects, to establish a York Renaissance Team and to create a York Renaissance Academy to provide a programme of training and development in place-making for existing staff and the new team, to be funded by Yorkshire Forward.
2. The report has a good strategic fit with the long term aspirations of the city, particularly in relation to the Thriving City themes within the Sustainable Community Strategy.

**Background**

3. One of the recommendations contained in the Future York Group report was that the City of York Council should prepare a Masterplan, reflecting the Future York vision, to guide development and investment decisions, and to promote development. The Group identified this recommendation on the basis that a detailed plan was required to show how their vision could be implemented with information about developments in particular areas and timescales and phasing required. Since the work of the Future York Group, their considerations around the vision have been considered as part of the review of the Sustainable Community Strategy, subsequently approved by the Without Walls Local Strategic Partnership and the Council last year. The York Economic Partnership has also been established as the strategic thematic partnership with responsibility for the objectives set out for "Thriving City" and to consider how best to take forward the recommendations of the Future York Group. Economic conditions have changed since the Future York Group report and a further insight into the prospects for a prosperous local economy has been provided by the Centre for Cities report on York. This report has been considered by the York Economic Partnership and a number of key actions have been identified in response to this.
4. The need for an economic masterplan and a positive approach to attract investment to development sites in the City has therefore only exacerbated in recent times. There are an unprecedented number of major projects underway or in the pipeline in York which will shape the city for generations to come. These include the expansion of the University of York, major city centre mixed use schemes, the York Northwest sites and an Area Action Plan for the City Centre that will seek to improve the quality of the public realm and accessibility. The city is likely to grow and change significantly in the forthcoming years, and it is important to ensure that new developments leave a positive legacy in terms of both economic impact and high standards of design. The importance of this initiative has also been recognised in the

Geographic Programme for York established by Yorkshire Forward. Discussions have taken place with Yorkshire Forward and English Heritage over how best to take forward this initiative. Approval from both these organisations has now been given to a programme for the renaissance of the city, encompassing three distinct but related elements:

- an economic masterplan and visioning exercise, to be funded by Yorkshire Forward
  - the creation of a York Renaissance Team consisting of 6 additional posts for 3 years, with part funding to one post by English Heritage and the remainder of funding for these posts to be provided by Yorkshire Forward; and
  - the development of a renaissance academy in York which will enhance staff skills in “place-making”, again to be funded by Yorkshire Forward.
5. The purpose of the economic masterplan is essentially to examine the economic potential of the city and consider how the various major projects, current and proposed, can be pulled together into a coherent strategy that will provide greater certainty for future investment. It is intended that this work will have a strong focus on the delivery of major developments, ensuring these take account of York’s attractiveness and heritage, as well as maximise their economic, social and environmental potential. This visioning and masterplanning work will also help to inform future work with the preparation of the Local Development Framework, particularly in relation to the City Centre Action Plan. The Local Development Framework will set the land use and planning framework for planning future developments in the City; the economic masterplan will help the delivery of major projects and give a physical expression to the policies and proposals set out in the LDF. Further details of the visioning and economic masterplanning work to be commissioned by Yorkshire Forward is attached in Annexes A1-A3 to this report. Yorkshire Forward are proposing to appoint Professor Alan Simpson to lead this work with a view to the economic masterplan being completed by May next year. A programme for significant consultation and engagement with a wide range of stakeholders is currently being prepared.
6. The economic masterplan will also provide the context within which a newly established York Renaissance Team will function. This new team will consist of 6 newly established dedicated posts for a three year period, namely:
- Head of Renaissance;  
Senior Regeneration Architect;  
Urban Designer;  
Landscape Architect;  
Heritage Renaissance Officer;  
Renaissance Assistant.
7. The post of Heritage Renaissance Officer is part funded by English Heritage with Yorkshire Forward providing the funding for salary and on costs for all other posts. The Council will be required to provide accommodation and other support costs for the team; this will need to be found from existing budgets. Job descriptions have been prepared for these posts and gradings are currently being evaluated; an update on gradings will be given at the meeting.
8. The York Renaissance Team will lead on the delivery of major developments in the City, in line with the economic masterplan. It will also help to deliver the key projects

emerging from the work on the City Centre Action Plan, including public realm, accessibility improvements and proposals to enhance gateway streets. This team will work closely alongside existing staff, particularly those involved with the LDF, Action Plans, conservation and development control. The programme has been specifically designed to complement existing activity within the Directorate of City Strategy, with initiatives to enhance skills of existing staff alongside the York Renaissance Team. The new team will add value by bringing in additional capacity in relation to major development projects and will also bring additional design skills (architecture, urban and landscape design) to supplement the very experienced but limited in house resource. This will enable the achievement of both maximising economic impact as well as high design quality across a significant range of major projects and initiatives in the pipeline, such as existing major developments, projects emerging from the economic masterplan and the City Centre Action Plan.

9. A significant element of the programme is the renaissance academy which will focus on enhancing staff skills to leave a longer term legacy from the initiative. The recent Centre for Cities report on York identified a gap in “place-making” training for key staff and recommended that the Council should increase the capacity and core skills of staff involved. The renaissance academy will provide a tailored programme of training and development for City of York Council staff involved in place making. It would aim to build multi-disciplinary working across professionals and encourage staff to think in new ways about ensuring that major developments maximise their potential, both in terms of economic impact and good quality design. The academy will also help to embed the new York renaissance Team within the Council by bringing them together with existing teams who work on major projects around a shared agenda of maximising economic impact, quality development and place-making.
10. The approval of Yorkshire Forward and English Heritage has now been given to this programme. The Council will work alongside both the consultants engaged to undertake the economic master-planning work and the York Renaissance Team. A strategic board involving the Leader of the Council, Chief Executive and the Director of City Strategy with representation from Yorkshire Forward, English Heritage and the York Economic Partnership will be established to oversee the development of this programme.

### **Options**

11. The Executive are requested to either endorse the proposal to undertake the economic masterplan, the creation of the York Renaissance Team and the establishment of the renaissance academy, or not to do so. It is recommended that the first option is adopted.

### **Corporate Priorities**

12. The actions in this report support the Thriving City element of the Sustainable Community Strategy and the Council’s Corporate Strategy.

### **Implications**

#### **Financial**

13. The costs associated with undertaking the economic masterplan and the salary and on costs for the York Renaissance Team are to be fully funded by Yorkshire Forward and

English Heritage. There are some associated costs in relation to provide accommodation and associated costs for the staff which will need to be borne by the Council. These will need to be found from existing budgets.

### **Human Resources (HR)**

14. The council will be responsible for the employment of the 6 new posts to be created within the York Renaissance Team on a 3 year fixed term basis. Job descriptions have been prepared and posts have been evaluated under the Council's pay and grading system. Council procedures will be used for the recruitment of all new posts.

### **Equalities**

15. This initiative will seek to address equalities issues, particularly through examining the potential for accessibility improvements in the city centre and through major developments.

### **Legal**

16. There are no direct legal implications arising from this report, although the funding arrangements between Yorkshire Forward and the City of York Council will be set out in a contract.

### **Crime and Disorder**

17. This initiative will seek to address crime and disorder issues through consideration of crime prevention through good quality of design in the city centre and major developments.

### **Information Technology (IT)**

18. There are no strategic IT implications.

### **Property**

19. There are no direct property implications, although the outcome from the work of the economic masterplan and renaissance team may enhance the Council's commercial portfolio.

### **Risk management**

20. The purpose of this initiative is to seek to provide greater certainty to the development industry with the planning of major developments within the City which will enhance the future local economy. This programme will therefore look at risks regarding all aspects associated with the viability of major developments in the city.

### **Recommendations**

21. That the Executive endorses the proposal set out in this report and agrees to:
  1. the preparation of an economic masterplan for the city, to be funded by Yorkshire Forward and completed by May 2010;



2. the creation of the York Renaissance Team of 6 officers on three year fixed term contracts, employed by the City of York Council and funded by Yorkshire Forward and English Heritage;
3. the establishment of a York Renaissance Academy to enhance staff skills in “place-making”, to be funded by Yorkshire Forward.

Reason: To provide greater certainty for future investment in the City.

**Contact Details**

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01904 551614

**Chief Officer Responsible for the  
report:**

Bill Woolley  
Director of City Strategy

**Report Approved**

For further information please contact the author of the report

**Wards affected – ALL**

**Specialist implications officer**

Financial: Patrick Looker, Finance Manager, 551633

**Annexes**

Annex A1: York Visioning and Economic Masterplanning commission

Annex A2: York City Centre – Initiatives, Projects and Key issues

Annex A3: The Major Transformational Projects in York

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## York Visioning and Economic Masterplanning

The following responds to an invitation made by Yorkshire Forward (YF) to Professor Alan J Simpson to (i) engage with the City of York Council (CYC) and YF in leading the York Visioning and Economic Masterplanning project 2009-2010; (ii) the meeting held with YF and CYC on 27AUG09; and (iii) the brief for the York Visioning and Economic Masterplanning project issued 27AUG09.

The visioning and economic master planning work will cover three key elements:

- The 'core' visioning which will inform the economic master plan.
- The role of advocate and 'stimulator' in relation to the emerging City Centre Area Action Plan (CCAAP).
- The role of 'facilitator' with regard to how the major projects and initiatives and new thinking can tie into a wider economic master plan through the role of the new Renaissance Team in York, who will ultimately lead the progress of the major projects and initiatives.

In pursuit of the project objectives Professor Alan J Simpson will lead a panel of some six experts in urbanism and masterplanning, urban planning and design, landscape design, urban conservation and sustainable development, economic planning, cultural planning, and highway, transportation and movement planning and design.

It is recommended that two members of the Panel be drawn in part from the Urban Design Associates + Urban Design Skills (uda + uds) Team which have supported Prof Alan Simpson for several years in similar areas of work including the Yorkshire Renaissance Towns Program. Skilled in urbanism and masterplanning, urban planning and design, landscape design, urban conservation, and sustainable development. The (iv) economic, (v) cultural and (vi) highway, transportation and movement planning inputs are to yet be identified. List of suggested individuals and their core expertise to be agreed.

We understand the importance of developing an overarching vision and master plan for York that pulls together the various ongoing initiatives, and paints a compelling picture of the future economic potential of the city. To do this our response, building on the briefing note (27aug09), sets out our approach to the development of the York Visioning and Economic Master Plan, the expert panel and the Renaissance Team.

### Context – Strategic thinking

There has been much activity in recent years in analysing the key issues facing York, developing a vision for the city and planning its future growth:

- The Future York Group report (2007) – a report by the council and key stakeholders which looked at the economic issues, and the city's potential and the barriers to achieving this.
- The Sustainable Community Strategy was adopted in 2008.
- The LDF Core Strategy is out to consultation on its preferred options for meeting the city's future development needs.
- The York Northwest Area Action Plan, covering the York Central and British Sugar sites, was subject to Issues and Options consultation in late 2007, and is now moving towards preferred options.

- The City Centre Area Action Plan, subject to Issues and Options consultation in summer 2008, is now moving towards preferred options including production of a Vision Prospectus.
- The Centre for Cities report *York: prioritising prosperity* was published in 2009.

We are not starting with a clean slate: the team will draw on the various strands of work carried out to date. However, there is no overarching economic master plan that seeks to pull the various initiatives together, or that paints a compelling and picture of the future economic potential of the city. That will be the key outcome from this commission.

### **Context – York Renaissance**

YF is working with CYC to help deliver a programme of renaissance, targeting major transformational projects across the city and enhancing delivery skills focused on placemaking. This is currently going through the business case process and should be finalised soon.

The York Renaissance project will have three strands:

- Visioning and Economic Masterplanning. Through a visioning and economic masterplanning exercise, involving work streams to inform the emerging City Centre Area Action plan and Core Strategy, a more cohesive approach to the city's development will be delivered. The role of the major sites in delivering this economic master plan will also be considered.
- Creation of a dedicated renaissance team. This project will fund a new dedicated team that will sit within CYC for a three-year period, supplementing the existing CYC planning team and concentrating on the delivery of the major projects and employment sites emerging across the city, which are seen as economic drivers for the city and sub-region.
- Working with Integreat Yorkshire to enhance the existing development capacity and skill delivery by partnering CYC in a Regen Academy York.

The (core) team has undertaken project meetings and site visits. These initial information-gathering exercises have highlighted the level of activity in recent years in analysing the key issues facing the city, developing a vision for the city and planning its future growth.

### **The Commission**

The Visioning and Economic Master Planning commission will comprise three parts:

- Principal role: Visioning and economic master planning: considering the city as a whole and its future role and potential, and considering how the various major projects planned or in the pipeline can be pulled together to tell a coherent story about the city and its economic potential, and how this can be delivered in a way that strengthens the city's attractiveness and sense of place. This includes the role that its partners (such as the universities and colleges) would play in maximising its economic, cultural, social and environmental potential.
- Secondary role: Acting as an advocate and a 'stimulator' in terms of the work carried out to date on the City Centre Area Action Plan (CCAAP) flowing out of the workshops, including advice on how to embed its aspirations with key stakeholders in the city, raise its profile and ensure that it is led by a clear vision.
- Secondary role: Providing a connecting role as 'facilitator' in consideration of the major projects planned or in the pipeline, working closely with the new

Renaissance Team and reporting to the steering group, on how the long-term delivery proposals for the economic master plan can be implemented in terms of the major sites and key projects within the CCAAP; and setting the context within which the Renaissance Team can work.

### **The Economic Master Plan**

We can understand that CYC and YF are looking for a Vision and Economic Master Planning Document for York, which will set out where the city wants to be in 20 years time.

The output will be a statement of intent on the part of the council. This should be ambitious and raise the profile of the city, attracting international interest and investment. It will give clear direction about where and how growth in jobs will be stimulated (with the aim of 26,000 extra jobs by 2030), and also how the social and cultural life of York residents and visitors will be improved (with 40,000 additional residents by 2030) through projects that will transform specific places.

We see this work as informing the vision for the city centre and the ongoing work on the CCAAP. The 'stimulator' role in terms of the CCAAP work will therefore be the key.

#### CYC aspects to be informed by the visioning.

The objective of the economic visioning and master planning is to ensure that the future physical form of York provides full opportunity to support the city's economic potential. CYC led aspects to be informed by the visioning.

### **The City Centre Area Action Plan**

We understand that the City Centre Area Action Plan needs to be a vision-led document for York city centre. For the first time since the Esher Report of 1968, it will set out a comprehensive strategy for defining the city centre over the next 20 years.

The city centre vision will ensure that the historic core – 'the jewel of York' – will continue to play a significant local, national and international role in the 21<sup>st</sup> century.

- The CCAAP will need to excite and draw in contributions from urban designers, architects, artists, planners and community leaders, as well as developers, retailers, and other investors
- It will look to showcase the city and identify where there may be further opportunities for small and large area improvement, redesign and new development
- The vision will provide the platform for (and prompt) detailed design proposals. These will inform the development of a Preferred Options and then Submission document as part of the CCAAP.
- Following on from formal adoption of the CCAAP Plan, it will provide the framework for guiding public and private sector investment and funding bids, and provide continuity and a constant reference point for planning the city.

We will provide creative input on the city centre visioning. It will begin with a review of recent progress on the City Centre Vision Prospectus and the other CCAAP work to date, ensuring that principles of place are embedded in our approach.

A strong focus of the CCAAP will be on enhancing the public realm framework or 'spatial master plan'. This spatial master plan will tie in with the spatial strategy

(including the public realm and access strategy), bringing together pedestrian and vehicular movement strategies.

**The City Centre Vision Prospectus** (currently in draft) follows on from the CCAAP (Issues and Options report, 2008) and which started the discussion about what we want for the city centre over the next 20 years. We intend to take it to members for comment in the autumn.

The Vision Prospectus has been drafted following local community and stakeholder consultation on the CCAAP last year. It aims to address the big issues facing the city through creative and ambitious ideas to provide new development, activity and revitalised streets and spaces in the city centre.

**The CCAAP** forms part of the Local Development Framework (LDF), a statutory planning document that will be submitted to the Secretary of State for approval. Its comprehensive evidence base includes the Sustainable Community Strategy, Regional Spatial Strategy, Local Transport Plan, and Economic Strategy.

The objective of the economic visioning and master planning of York will be to ensure that the future physical form of the city provides full opportunity to develop, flex and support its future economic potential. The work will inform the vision for the city centre and the ongoing work on the CCAAP. CYC Renaissance Team led aspects to be informed by the visioning.

CYC Renaissance Team led aspects to be informed by the visioning.

### **Major projects in the pipeline and the role of the new Renaissance Team**

This element of the commission would be to consider the key outcomes of the visioning and economic masterplanning work and the major transformational projects, and consider how these could be delivered in a way that supports the wider master plan.

There will clearly be other projects that will come out of the CCAAP work. There are many separate initiatives underway, planned or proposed in an on the edge of the city centre. Key issues to address in the city centre have been identified from the CCAAP work to date. These are set out as Annex A2 to this note.

A summary of the major transformational projects is set out in Annex A3 to this note.

### **Project Advocate**

Professor Alan Simpson will act as project advocate for the York Visioning and Economic Masterplan. In carrying out this role, Alan and his team (the core team) will ensure that the project will:

- Draw in contributions from urban designers, architects, artists, planners and community leaders, as well as developers, retailers and other investors.
- Showcase the city and identify where there may be further opportunities for small and large area improvement, redesign and new development.
- Provide a connecting role as ‘facilitator’ in consideration of the major projects planned or in the pipeline, working closely with the new Renaissance team and reporting to the steering group, on how the long-term delivery proposals for the

economic masterplan can be implemented in terms of the major sites and key projects.

This work by Alan Simpson and the expert panel will inform the City Centre Area Action Plan (CCAAP), setting the context for the work of the Renaissance team.

### **Expert panel**

The expert panel will act as a key resource and hands-on development team that works with Alan Simpson on the development of the York Visioning and Economic Master Plan.

It is proposed that the panel will include two members of UDA+UDS team who will work through Integreat to develop a skills and learning programme suitable to move forward the visioning process and help inform the delivery programme to implement the final agreed Vision. This will help inform the long term approach adopted within the regen academy is consistent with this investment in York. These members who have worked together on a number of previous renaissance projects across the UK, have the skills and experience to deliver the outputs required by the York Visioning and Economic Masterplan and will provide Alan Simpson with support in analysis and scoping, project development, workshop facilitation, skills training, drawing production and supporting written documentation.

The core team will draw in additional support on movement, economics, transport, and culture (by others, and to be determined with YF & CYC – still to be agreed)

### Alan Simpson

Professor Alan Simpson MSc RIBA MRTPI is an architect urbanist, teacher and writer. He has worked in the UK and Europe, the USA, Russia, Australia and New Zealand with multi-disciplinary teams and community and business interest groups engaged on urbanism, strategic urban design and urban regeneration, housing, community planning, and urban and architectural conservation projects, in collaboration with government agencies, local authorities and consultants across the UK. He has also led major research programmes, published and taught on urban planning and design, urban renaissance and community planning issues at the universities of Newcastle upon Tyne, Liverpool, University College London, Carnegie Mellon University Pittsburgh PA, and The Mackintosh School of Architecture GSA University of Glasgow.

The two members from UDA / UDS will be drawn from below.

### David Chapman

Is internationally recognised for creating distinctive and successful places, which are born out of interdisciplinary working and community involvement. With over two decades of design experience, David's approach is grounded in advancing placeplanning through practice, research and academia. He has played a leading role in a range of urban design, masterplanning and design guidance projects throughout Britain and Europe. David's approach is grounded in his architectural and planning background, which allows him to work seamlessly between strategic development principles and detailed implementation matters.

### Scott Adams

Has 10 years' experience within the design and development fields, ranging from architecture and urban design to planning and development. While his most recent

experience focuses within the UK, he has worked on projects that have been built in the USA, China and Costa Rica. His work includes urban regeneration and masterplanning, light rail corridor and station design, citywide comprehensive planning, community art facilitation, public engagement and participation, and sustainable design.

### Rob Cowan

Is the author of The Dictionary of Urbanism and editor of Context, the journal of the Institute of Historic Building Conservation. His other publications include The Connected City, The Cities Design Forgot and Urban Design Guidance. He was a joint author of Re:urbanism and the CLG/CABE design guide By Design, and the author of three design guides for the Scottish Government: Designing Places, Housing Quality and Masterplanning. He devised the community audit method Placecheck and the urban design skills appraisal method Capacitycheck.

### **The Steering Group**

The expert panel will report back to a Steering Group. This will include Jan Anderson of YF and senior politicians. The panel will work with stakeholders York including the city council, businesses, retail, tourism, the cultural sector, politicians, the university and colleges, and other important stakeholders identified during the analysis and scoping stages.

### **Stages of work**

In alignment with the briefing note, we recommend that tasks be broadly split into two stages (i) Sept-Dec 2009; and (ii) Jan-March 2010 with a final reporting back late March and the delivery of final documentation early May 2010.

- (i) This stage will project initiation, analysis and scoping, preliminary workshops and stakeholder meetings, and expert panel appointment.
- (ii) This stage will include information production, masterplanning, workshops, training and skills development ( through detailed consultation with Integreat) dissemination and reporting back.

### **Detailed work stages**

Submit revised brief to Yorkshire Forward

- Revised brief to Yorkshire Forward on 09 September 2009. **We recommend a follow up meeting between CYC, YF, and uda+uds, which should take place in Sep09 in Leeds (tbc)**
- Appointment of economist

### Agree delivery plan and outputs

- Outputs will be central to the final York Visioning Strategy. Direct outputs of the findings will include a coherent, strategic open space framework or Public Realm Strategy; key development areas and sites, enabling works and infrastructure, planning guidance and the role of the CYC Renaissance Team.
- Outputs will be agreed with CYCYF and Integreat as part of the inception of the project.
- The final report will identify a series of detailed next steps and outputs that will lead to the delivery of the vision over the next 20 years. This will form the basis of the delivery plan.



#### Information gathering and data analysis

- A clear understanding of the city, its districts and neighbourhoods will be essential from the start of the project. The core team will gather mapping and past and present studies. Mapping will highlight recent developments and current initiatives in spatial form. Other initiatives will be identified in corresponding text.
- The identification of stakeholders within the local authority, the business community and those who help shape and maintain the city. This will assist in understanding the existing organisational structures and knowing who does what.
- Analysis of strengths and areas of opportunity will set the scene for the York Visioning and Economic Master Plan. This information gathering and data analysis will be undertaken during October 2009. Background information to be provided by CYC.
- A list of stakeholders to be identified by CYC.

#### Site visits and preliminary stakeholder meetings

- The core team will identify key sites throughout the city and will visit each to document urban design attributes, such as movement, hard and soft sites, landmarks and gateways, uses and building heights. The site visits along with the desktop study will provide the base information. This work will begin from the starting point using what analysis has already been prepared.
- Stakeholders will be contacted and dates will be arranged to meet and discuss the developing project. Stakeholders will also be encouraged to participate in the project workshops.

#### Scoping report (including panel recommendations)

- The scoping report will include the key findings and overview – mapping, identification of key stakeholders, analysis of place and site investigations, stakeholder meetings, key sites and urban design analysis, and key stakeholder interviews.
- The scoping report will confirm all panel members, roles and responsibilities, time requirements and a schedule of meetings.
- The scoping report will be submitted to CYC and YF on 26 October 2009 (*is this date still achievable?*) for review. Sign-off on the scoping report will allow the core team to progress to the next stage of work.

#### Panel appointments

- The sign-off of the scoping report will allow the core team to begin work on the facilitation and design stage.
- A formal appointment of the panel members will begin this second stage of development. This next stage of work will commence in November 2009.

#### Master Plan

- The Visioning and Economic Master Plan will build on the existing assets and opportunities over the next 20 years; and create a unique sense of place through commercial, business, tourism, cultural and housing opportunities, and associated facilities and spaces.
- The Master Plan will identify spatial strategies to better connect places and enhance neighbourhoods and key locations and districts. A strategy will be developed from the scoping report, interviews with stakeholders, input from the

core team and panel members, and through workshops with stakeholders and local authority officers.

- Opportunities will be tested and refined during this stage of development to identify the 'forward plan' from October through January. They will be presented to CYC and YF prior to be taken forward to the stakeholder and local authority team.

#### Plan refinement

- Following selection of 'ways forward' with the local authority group, additional meetings will further refine and develop the plan during February and early March 2010.

#### Preparation of final master plan information and report

- The final Master Plan report will summarise the process and the 'plan', consider its further development and profile strategic phasing. The Visioning Strategy report will be created during March 2010.

#### **Renaissance team training**

The Academy supports all skills development to enhance delivery of the CYC shared and agreed vision including the existing and new Renaissance team.

The Renaissance team will be the main facilitators within the local authority, charged with realising the master plan. Their training and education during the project development will be augmented with project workshops (hands-on training) during afternoon sessions following the mornings' wider local authority training sessions. The content for these sessions will be agreed between CYC, YF and Integreat Yorkshire. They will engage team members in facilitated workshop sessions that will not only promote an understanding of key themes, but also promote competences in place making that will deliver a greater appreciation and understanding of the master plan and the overall Renaissance of York.

#### **Report back**

- The final draft master plan will be submitted to YF for review in March 2010. A legacy plan for mentoring the Renaissance team should be discussed with CYC and YF. The Academy will work alongside CYC + YF core team to grow and support the skills and learning opportunities and capabilities to activate the agreed liaison and deliver the key outcomes.

#### **Report back to Renaissance team**

- The final draft master plan will be submitted to the Renaissance team with a presentation by the core team at the end of March 2010.

Following adoption of the CCAAP Plan, the master plan will provide the framework for guiding public and private sector investment and funding.

#### **Timescales and alignment**

Timescales will ensure that the Vision Plan be delivered at stages appropriate to inform ongoing work on York's LDF, as advised.

A March 2010 delivery will ensure its availability before:

- The Core Strategy pre-submission consultation in March 2010.

- The City Centre AAP Preferred Options consultation in April 2010 and pre-submission consultation in November 2010.
- The York Northwest AAP Preferred Options consultation in Spring 2010, and then pre-submission consultation in late 2010.

To ensure that these timescales are achieved, we envisage the following broad timescales for the commission:

- Scoping and analysis: September 2009.
- Key meetings and workshops: October/November/December 2009 and January 2010.
- Key outputs (reporting and master plan): March 2010.
- Submission: March 2010

**Project outputs – subject to scoping exercise (i) above**

***Outputs to be agreed and endorsed on the appointment of the economists whose views will also be sought on this brief.***

We understand the importance of developing a clear vision and economic master plan for York that can be taken forward and delivered by CYC and the Renaissance Team.

To achieve this, our team will develop a high-level public realm framework or 'spatial master plan' that sets out:

- The future role and potential of York
- How the various major projects planned or in the pipeline can be pulled together to tell a coherent story about the city and its economic potential
- How this vision can be delivered in a way that strengthens the city's attractiveness and sense of place.

The vision and economic master plan will be ambitious in scope and will give clear spatial direction:

- About where and how growth in jobs will be stimulated (with the aim of 26,000 extra jobs by 2030)
- On how the social and cultural life of York residents and visitors will be improved (with 40,000 additional residents by 2030) through projects that will transform specific places.

Final documentation is expected to include a series of spatial master plan drawings and illustrations with supporting written statements.

FEE PROPOSAL AND PROGRAMME ATTACHED

CONTACT

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## York City Centre – Initiatives, Projects and Key issues

We need to say which of these are the focuses for YF

There are many separate initiatives underway, planned or proposed both in and adjoining the city centre. They include:

- **Castle-Piccadilly** – a retail-led mixed use development adjacent to existing shopping scheme (Coppergate), open car park next to scheduled monument Clifford's Tower, Eye of York, river Foss, and premises along Piccadilly)
- **Hungate** – a housing-led mixed use urban quarter, under construction, adjacent to the River Foss, Stonebow and Layerthorpe, and close to the heart of the city centre.
- **York Northwest** – a huge swathe of brown-field land behind York railway station (York Central) and extending north-westwards to now redundant British Sugar site along A59- proposals are for a new officer quarter, enhanced National Railway Museum and new residential. Major retail also being considered on York Central.
- **New Council offices** – two alternative sites in the Toft Green area between the historic core and the railway station
- **Cultural Quarter** – the area between the National Railway Museum and York Minster, including Museum Gardens, Kings Manor and St. Leonard's Place
- **Peripheral Streets** – gateway streets into city centre – including Bootham, Gillygate, Goodramgate, Walmgate, Micklegate and others – where economic vitality and environmental quality is now struggling
- **'Songlines'** public realm – important public / private spaces and linkages within city centre, including public spaces, streets, snickleways, riversides and parks
- **Minster Piazza** – public realm enhancements; also need to consider enhancements of Duncombe Place
- **Accessibility study** – a review of transport, traffic and movement in the city centre to support the CCAAP
- Legibility Study including Gateways is such a study proposed or included within any of the above?
- **The Footstreets review** – current review of the city centre "Footstreets" zone including potential to expand.
- **York Forward funded initiatives** – Science City, Tourism Partnership, Lighting, City Centre Partnership/BID, Minster Piazza etc

The key challenge is to pull them all together into a coherent strategy and Masterplan for the city centre. The draft City Centre Vision Prospectus referred to above is a step towards providing that co-ordinated strategy.

## **York City Centre – Key Issues to Address**

The CCAAP Issues and Options report identifies a comprehensive range of issues to be addressed.

### **Some of the headline issues to be considered include:**

- How we link new retail at Castle Piccadilly with the wider city centre
- How we link potential new retail at York Northwest with the wider city centre
- How we integrate the new Hungate developments into the wider city centre
- How we can develop the 'cultural quarter'
- As new Transport interchange at York Railway Station – linked to YNW?
- New CBD at York Central and how to integrate with existing office areas in the City Centre (e.g. around Toft Green)
- Public transport access (including review of existing Ouse Bridge – Pavement – Stonebow link)
- Potential for new pedestrian/cycling bridges (including from York Northwest)
- Better access/opening up of the potential of the riversides
- Access by cycle and for pedestrians into and through the city centre
- The role of the gateway streets (many of which fulfil a secondary role)
- Scope to extend the footstreets
- 'Songlines' public realm issues – linking key public spaces
- Creating distinctive and lively public realm to support a vibrant City Centre
- Enhancing lighting in the city centre
- Developing the early evening and night time economy
- Combining the Retail and Tourism economy
- Station / Gateway Legibility
- How we can animate and increase activity in the city centre

## **The Major Transformational Projects in York**

### **York Northwest**

York's biggest brownfield regeneration opportunity covering the York Central and British Sugar sites. New retail, offices, leisure and residential proposed including a new city centre quarter next to the railway station.

### **Castle Piccadilly**

A major extension to York's retail core and creation of new world class civic space around the Eye of York.

### **Hungate**

A major new city centre residential, business and leisure quarter including new community focal building.

### **University Expansion**

A major expansion of York University onto a sensitive site on the edge of York.

### **Nestle South**

Delivery of a major new residential and business quarter to regenerate former factory buildings and support Nestle's ongoing role in the city.

### **Terry's**

Delivery of an employment-led mixed use development that protects the character of the former listed factory buildings and is of exemplary design.

### **New community stadium**

A new community stadium for York as the home for York's rugby league and football clubs.

### **New Council offices**

On a site close to York railway station.

### **Derwenthorpe**

A model new residential community developed in partnership with the Joseph Rowntree Housing Trust.

### **Germany Beck**

A major residential urban extension on the edge of York.

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## Learning & Culture Overview & Scrutiny Committee

28 January 2010

### Review of Casual Play Opportunities - Interim Report

#### Purpose of Report

1. This report provides an update on the information gathered in support of this scrutiny review, and asks Members to agree how they wish to proceed and what further information they require.

#### Background

2. In deciding to proceed with the review, Members had previously agreed that it should include a comparison between a city centre area and a village location, and should focus on play opportunities rather than just play equipment. At a meeting in December 2009, Members considered a scoping report for the review. They agreed to widen the age range of the provision of play opportunities from 5-11 to 5-13 years old, to coincide with the Government's "Playbuilder" Initiative, and set following remit for the review:

#### Remit

To participate in the consultation on the revisions to CYC's Play Policy, and carry out a comparison of the play opportunities for 5-13yr olds, within a number of residential areas/wards (one city centre, one suburban and one village)

#### Objectives

- i. to understand the different types of provision suitable for each type of area
- ii. to assess the potential space within the identified areas/wards that could be utilised for play
- iii. to recommend a strategy for the provision of suitable play opportunities within the identified areas
- iv. To be consulted on the revisions to the Council's play policy and if appropriate, the Local Development Framework (LDF)

#### Information Gathered

3. The Committee received a list of areas in York with gaps in play provision that had not been included in the 'Playbuilder Initiative'. These gaps were defined as being outside of a 10 minute / 420m catchment for children's /under 8's equipped play areas:

- Burnholme area
  - Clementhorpe / South Bank area, adjacent to Terry's
  - Copmanthorpe - north end of village
  - Deighton
  - Dunnington - north side of village
  - Fishergate - southern part of ward Danesmead area
  - Heworth Without - north east side of ward
  - Lowfield school area
  - Poppleton - south east side of village
  - Stockton on the Forest - north east end of village
  - The Mount - southern end
  - Wigginton - west side of village
4. Areas not included within the 'Playbuilder Initiative' that have identified gaps in provision of equipped play areas for teenagers (aged 8 and above), are :
- along Tadcaster Road - to City Centre to the Groves and Bootham.
  - the villages of Askham Brian, Askham Richard, Rufforth, Hessay, Upper and Neither Poppleton, Strensall, Stockton on the Forest, Dunnington, Wheldrake and Deighton
  - parts of Osbaldwick, Heworth Without, Huntington, Haxby Wigginton, Acomb and Woodthorpe
5. In order to consider the information gathered in support of the 'Playbuilder Initiative' in more detail, an informal meeting was held on 21 January 2010. A summary of the information provided by the Head of Parks & Open Spaces together with an analysis of that information, will be included in this agenda once the information session has been held, and will be shown as Annex A to this report (Annex A to follow).

## Options

6. Having considered all of the information contained within this report and its associated annexes, Members may choose to:
- a) arrange a further informal information gathering / consultation session and agree who they would like to invite e.g. other play providers, voluntary organisations etc
  - b) visit the areas of the city the review is to focus on i.e. to view the current provision in each area (if any) and to meet with parents in the locality to gather their views
  - c) set up a Task Group to gather information on:
    - imaginative examples of play opportunities in place elsewhere, both nationally and from outside the UK
    - options for play provision in 'small play spaces in an urban setting', in order to consider how to address the lack of such provision in central York
  - d) agree if any additional formal meeting dates are required, outside of those already diarised

## Implications

7. There are no known Financial, HR, Equalities, Legal Crime & Disorder, Property or Other implications associated with the recommendation in this report.

## Corporate Strategy

8. A review of this topic would support the Council's aims to make York a 'City of Culture' i.e.

'We want to inspire residents and visitors to free their creative talents and make York the most active city in the country. We will achieve this by providing high quality cultural and sporting activities for all.'

9. A successful review of this topic could also support the Council's aim to make York a 'Healthy City' by improving the provision of facilities for children and teenagers to participate in active play.

## Risk Management

10. There are no known risks associated with the recommendation in this report.

## Recommendations

11. It is recommended that the Committee:
  - i. Agree which areas of the city the review is to focus on
  - ii. Agree methods for carrying out the review as suggested in paragraph 6 above, and allocate a number of tasks to individual members of the Committee, where suitable

Reason: To progress the work of the review between meetings

## Contact Details

### Author:

Melanie Carr  
Scrutiny officer  
Scrutiny Services  
Tel. 01904 552063

### Chief Officer Responsible for the report:

Alison Lowton  
Head of Civic, Democratic & Legal Services

**Scoping Report Approved**  **Date** 1 December 2009

**Specialist Implications Officer(s)** N/A

### Wards Affected:

All

**For further information please contact the author of the report**

**Background Papers:** Scoping Report dated 10 December 2009

**Annex A** – Summary & Analysis of Information provided at informal session on 21 January 2010

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## Informal Session on Review of Casual Play Opportunities

**Venue:** Leisure Offices, 18 Back Swinegate, York

**Date:** Thursday 21<sup>st</sup> January 2010

**Present:**

Members: Councillors Aspden, Brooks, Crisp, Hogg, Looker and Waudby

Officers: Dave Meigh (Head of Parks and Open Spaces), Mary Bailey (Head of Play), Melanie Carr (Scrutiny Officer) and Catherine Clarke (Democracy Officer)

**Purpose of Meeting:**

To enable Members to identify, with the aid of maps, where provision for play currently exists in York and those areas where there are gaps in provision, in order to identify which city centre, suburban and village areas to focus on in the review.

**Information Provided:**

The Head of Parks and Open Spaces brought 3 maps for Members to consider

- Large scale map of York - showing young children's play areas
- Map showing facilities for teenagers
- Map of Central York

Map 1 – Provision of Facilities for Young Children (within 420m/10 mins walk)

- Play areas mapped in 2007-2008 – some areas removed since then but also some new play areas built which are not shown on map as a result of Playbuilder. For example Bishopthorpe now has a playground which is not shown.
- Still deficit in middle of Strensall, middle of Fulford, Fishergate, part of Woodthorpe, southern side of Poppleton, part of Dringhouses (but new development at former college site includes some provision for play equipment.
- Important to consider casual play opportunities, even in areas with Playbuilder equipment
- Map shows 18 Playbuilder sites – 4 further sites not shown on map - plus further 4 sites to be agreed.

Map 2 – Provision of Facilities for Teenagers (within 700m/15mins walk)

What is classed as “teenage facilities”

- Age specific play areas
- Ball Courts for playing basketball/football
- Multi Use Games Areas (MUGA)
- Skateboard facilities (not including Zoo skate park as this is controlled entry)

- Shelters – to enable young people to congregate - these exist in Haxby, New Earswick/Earswick, Fulford (some young people ignore these shelters in favour of congregating in other less formal places)

### Map 3 – Central York

Formal play areas shown as follows:

- Glen Gardens (East Parade, Heworth)
- Navigation Road
- St Nicholas Fields
- Olympic Park Court
- Cemetery Road (Fishergate – Opposite Cemetery)
- Rowntree Park (Terry Ave)
- Scarcroft Green
- Low Priory Street
- Clarence Gardens (at junction of Haxby Rd & Wigginton Rd)
- Park Grove School (open to public through lottery funding agreement)

Plus Garnet Terrace, Carlisle Street & Cleveland Street (opposite St Paul's)

Plus, what is planned i.e. two sites for Playbuilder (a possible site in centre and a site on Monk Stray) and a site at York Central (a large grassed area – at back of NRM)

Central Locations Where Play Provision Could Be Introduced:

- Land by rowing club – but issues with proximity to War Memorial Gardens
- Parliament Street
- Market Place
- Tower Gardens
- Bishophill Senior
- George Street
- North Street Gardens

Suggestion of having several small individual areas which together form a play “trail”

### General Information

- Examples of Good Practice were shown to Committee Members.
- Problems of vandalism to play equipment
- Definition of “casual play opportunities” – Members agreed this to be ‘play that has not been formally organised’
- Possible barriers to accessing play areas – railway lines, roads, farmland
- In regard to the review’s objective referencing the Local Development Framework (LDF), Members were informed that the Council can meet the requirement of the

LDF by providing only one type of provision in a specific area, but this does not provide choice to young people.

Streetsport – a mobile sports project which brings activities, games and sports to children and young people in York (includes street hockey, football, handball, basketball, tennis, volleyball, a mobile skate park and a mobile climbing tower)

Urbibus/Toybus

Playspace – provides and promotes quality play opportunities for children and young people, including chill out zones and holiday play schemes (run throughout the summer, no need to book, costs have to be met by Ward Committee who require Playspace's facilities in their Ward, Playspace can be reactive e.g. last year it was sent to Playbuilder sites where there were no facilities.

### **Areas of City Identified As Suitable For Focus Of Review:**

- Head of Parks and Open spaces suggested concentrating on only 2 areas then introducing 3<sup>rd</sup> if necessary later on
- City Centre - Members discussed both St Paul's and Fishergate as being suitable for the city centre area. Whilst both contain busy roads they also have their own specific barriers to play i.e. the railway lines, and the river
- Rural - Deighton was identified as a suitable the village area lacking in facilities for young children and teenagers.
- Suburban – Members discussed the possibility of using Fishergate as the suburban area. Alternatively, the lists of areas within the main report, shown at paragraphs 3 & 4 (page 44)
- include other possible suburban sites e.g. Burnholme, Heworth Without, parts of Osbaldwick. In particular, Heworth Without is shown as lacking in facilities for both young children and teenagers.

### **Actions:**

- The Head of Play agreed to draft a list of questions for Members to use as prompts when talking to parents, to include questions on what parents see as barriers to play.
- Members agreed to consider the results of the Tell Us Survey which are currently being correlated as these may be useful for the review.
- Members agreed that recommendations from review could feed into LDF policy

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## Learning & Culture Overview & Scrutiny Committee Work Plan 2009-10

Chairs Briefing Date	Report Publication Date	Meeting Date	Work Programme
	7 July 09	15 July 09	<ol style="list-style-type: none"> <li>1. Report on Overview &amp; Scrutiny Committees - Terms of Reference</li> <li>2. Corporate Strategy – Key Performance Indicators &amp; Actions for 2009/10 – Understanding the corporate priorities relevant to the Committee’s ‘terms of reference’ in order to establish a baseline for making proposals for changes to the Corporate Priorities in 2010/11</li> <li>3. 2008/09 Year End Outturn Report</li> <li>4. York Theatre Royal Service Level Agreement Performance Update</li> <li>5. York Museums Trust Partnership Delivery Plan – Performance Update</li> </ol>
16/17 Sept 4:30pm	22 Sept 09	1 Oct 09	<ol style="list-style-type: none"> <li>1. First Quarter Monitoring Report</li> <li>2. Workplan, Extract from Executive Forward Plan &amp; Submitted Scrutiny Topic on ‘Casual Play Opportunities’</li> <li>3. Update report on previously deferred scrutiny topic ‘14-19 Diplomas’</li> <li>4. Consultation Report on Draft Heritage Strategy</li> </ol>
		30 Nov 09 6pm	<ol style="list-style-type: none"> <li>1. Presentation on Playbuilder data in support of suggested topic on Casual Play Opportunities</li> <li>2. Presentation on national picture in regard to ‘Looked After’ children &amp; analysis of CYC’s current overspend</li> </ol>
25/26 Nov 4:30pm	1 Dec 09	10 Dec 09 5pm	<ol style="list-style-type: none"> <li>1. Theatre Royal Performance Update Report 2009-10</li> <li>2. Yorkshire Museums Trust Performance Update Report 2009-10</li> <li>3. CYC Second Quarter Monitoring Report</li> <li>4. Update on implementation of recommendations arising from previous Cultural Quarter Scrutiny Review</li> <li>5. Scoping Report on Suggested Scrutiny Topic – ‘Casual Play Opportunities’</li> <li>6. Attendance of Executive Member for Children &amp; Young People’s Services and Chair of Learning City.</li> </ol>
		21 Jan ‘10 5pm	<ol style="list-style-type: none"> <li>1. Presentation on Playbuilder data in support of review on ‘Casual Play Opportunities’ Held at Back Swinegate</li> </ol>
13/14 Jan 4:30pm	19 Jan 2010	28 Jan ‘10 5pm	<ol style="list-style-type: none"> <li>2. Attendance of Executive Member for Leisure, Culture &amp; Social Inclusion and Chair of <a href="#">York@Large</a></li> <li>3. Information Report on Refurbishment of Main Library</li> <li>4. Information Report on Renaissance Team</li> <li>4. Interim Report on Scrutiny Review of ‘Casual Play Opportunities’</li> <li>5. Workplan &amp; Extract from Executive Forward Plan</li> </ol>

24/25 Feb 4:30pm	2 Mar 2010	11 Mar '10 5pm	<ol style="list-style-type: none"><li>1. Third Quarter Monitoring Report</li><li>2. Interim Report on Scrutiny Review of 'Casual Play Opportunities'</li><li>3. Workplan &amp; Extract from Executive Forward Plan</li></ol>
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**FORWARD PLAN ITEM**

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 25/01/10

**Keyword:** Be significant in terms of its effects on communities;

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Revenue Budget Estimates 1210/11 - Children & Young People's Services

**Description:** Purpose of the report: Report is part of the consultation on the 2010/11 budget process. The report provides details of proposed growth and savings within the Children and Young People's service area of the Leisure, Culture and Children's Service Directorate. Full details of the budget will be considered by Executive on the 16th February 2010 and then Budget Council on the 25th February.

Members are asked to: The report will ask for comments from the Executive Member on the proposals put forward within the Children and Young People's Service area of the Leisure, Culture and Children's Services Directorate.

**Wards Affected:**

**Report Writer:** Richard Hartle

**Deadline for Report:** 02/02/10

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Richard Hartle

richard.hartle@york.gov.uk

**Implications:** Financial

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Revenue Budget Estimates 1210/11 - Children & Young People's Services

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/02/10

**Internal Clearance Process**

**Pre-Decision**

By Chief Officers at CMT

on: 25/01/10

By Political Group Leaders on:

**FORWARD PLAN ITEM**

**Meeting:** Executive Member for Leisure, Culture & Social Inclusion

**Meeting Date:** 27/01/10

**Keyword:** Be significant in terms of its effects on communities;

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Revenue Budget Estimates 2010/11 - Leisure, Culture and Social Inclusion

**Description:** Report is part of the consultation on the 2010/11 budget process. The report provides details of proposed growth and savings within the Leisure Culture and Social Inclusion area of the Leisure, Culture and Children's Services Directorate. Full details of the budget will be considered by the Executive on the 16 February 2010 and then at Budget Council on the 25th February 2010.

Members are asked to: The report will ask for comments from the Executive Member on the proposals put forward within the Leisure, Culture and Social Services Directorate.

**Wards Affected:**

**Report Writer:** Richard Hartle      **Deadline for Report:** 02/02/10

**Lead Member:** Councillor Nigel Ayre

**Lead Director:** Executive Member for Leisure, Culture & Social Inclusion

**Contact Details:** Richard Hartle

richard.hartle@york.gov.uk

**Implications:** Financial

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Revenue Budget Estimates 2010/11 - Leisure, Culture and Social Inclusion

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/02/10

**Internal Clearance Process**

**Pre-Decision**

By Chief Officers at QCG (No meeting - Circulation Deadline only) on: 27/01/10

By Political Group Leaders on:

**FORWARD PLAN ITEM****Meeting:** Executive Member for Children & Young People's Services**Meeting Date:** 09/03/10**Keyword:** Education;**Item Type:** Executive Member Decision - of 'Normal' importance**Title of Report:** Appointments of Local Authority School Governors

**Description:** Purpose of report: · This report provides information about the current position with regard to vacancies for LA seats on governing bodies, lists current nominations for those vacancies and requests the appointment, or re-appointment, of the listed nominees· The affect of making these appointments will be greater effectiveness and efficiency of school governing bodies in discharging their statutory duties.· Effects will be seen immediately after appointment as nominees take up their governor roles.

Members are asked to: agree the appointment of new LA governor nominees; and to agree the reappointment of existing governors whose terms of office are ending or have ended and who would like to stand for a further term of office

**Wards Affected:** All Wards;**Report Writer:** Sue Pagliaro **Deadline for Report:** 23/02/10**Lead Member:** Councillor Carol Runciman**Lead Director:** Director of Learning, Culture & Children's Services**Contact Details:** Sue Pagliaro

sue.pagliaro@york.gov.uk

**Implications****Level of Risk:** 01-03 Acceptable **Reason Key:****Making Representations:** N/A**Process:** N/A**Consultees:** N/A**Background Documents:** Committee Report for Appointments of Local Authority School Governors**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/03/10

**Internal Clearance Process**Pre-Decision

By Chief Officers at

on:

**FORWARD PLAN ITEM**

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 13/04/10 **Keyword:** Education;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** New Business Model for the Peripatetic Music Service

**Description:** Purpose of report: To set out a new Business Model for the Peripatetic Music Service. This will introduce new terms and conditions for all teachers in the service from September 2010, as well as new patterns of service delivery to schools and to members of the public.

**Wards Affected:** Members are asked to: To agree the new business model.  
All Wards;

**Report Writer:** Gill Cooper **Deadline for Report:** 26/03/10  
**Lead Member:** Councillor Carol Runciman  
**Lead Director:** Director of Learning, Culture & Children's Services  
**Contact Details:** Gill Cooper, Head of Arts Services  
  
gill.cooper@york.gov.uk

**Implications** Financial

**Level of Risk:** 16-20 Action plan required **Reason Key:**

**Making Representations:** N/A

**Process:** Consultation will follow statutory requirements with staff and trade unions. Consultation has taken place with schools through a 'key issue' paper in Autumn 2009

**Consultees:** N/A

**Background Documents:** Committee Report for New Business Model for the Peripatetic Music Service

**Call-In**  
If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 19/04/10

**Internal Clearance Process**Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on: